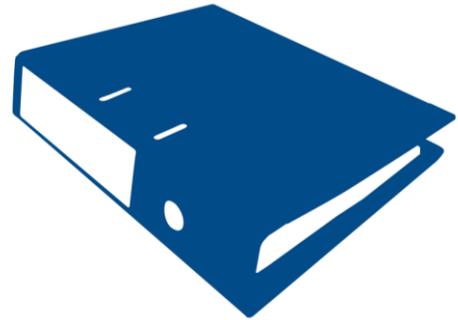


Want to take a claim to the employment tribunal but not sure how?

Legal Help is no longer available for employment issues but your local Citizens Advice will be able to offer free of charge advice to all clients through their volunteer advisers.

But there may be times when you need specialist support when making a claim at an Employment Tribunal. Citizens Advice Stevenage can offer a Specialist Employment Service at all stages of the Tribunal process - but we do charge a 'pay as you go' fee depending on the circumstances of your case.



We continue to offer a free of charge initial written assessment of any claims you may have at any stage after you have started ACAS Early Conciliation - which is mandatory in almost all cases.

We are not able to act as your representative, but we can assist you with the management of your case, compliance with Tribunal orders and with preparing cross examination and legal argument at Tribunal hearings.

We can also act without charge to you as your Independent Legal Adviser if you are offered a Settlement Agreement by your employer.

If we do not think you have a viable claim, we will tell you and you pay nothing. Currently we have achieved well over **£2,500,000** in awards or settlements on behalf of our clients through the specialist employment service.

Many claims can be settled before they reach a full hearing and you pay each fee 'as you go' so only for the help you need as and when you need it.

We will tell you at each stage how much we will need to charge based on a fixed fee or our day or a rate of £300 - depending on the amount of work involved in your case. You can then decide whether to proceed or not.

Drafting ET1 (Not currently available)	Managing Claim	Cross examination
£500 fixed fee	£300 per day	£300 per day

If you think you may be interested in the Specialist Employment Service, please make contact and we can then send you a referral form for you to complete. Our contact details are below:

employmentlaw@stevenagecab.co.uk or **07909 224172**